A logo of a horse

Description automatically generated

Meeting Minutes

Date January 9, 2024 | *Meeting called to order by* Emily at 8:20

In Attendance –

Jennifer Vandenburg, Emily Austin, Kelly Vice, Tiffany Olson, Jody Green, Angela Carpenter, Jason Mallin, Brandi Iryshe, Sandy Nager, Farra Tarnol, Erica Friedman, Sanan Bardekjian, Sara Niazi, Linda Fine, Maria Heyrick, Jo Ancheta, Runya Simon, Mica Krauzman, Melanie Maslan and Zoom Participants

Welcome

* Happy New Year, Excited about 2024 and excited to see everyone

Approval of Minutes

* Motion to approve the minutes by Tiffany Olson
* Second by Sanan Bardekjian
* Unanimous approval by PFA membership

Principal’s Report

* + Repainting the school, back 2 buildings are done
    - Swiss coffee with dark blue trim and doors
  + Maker space – working on it
    - There is a delay because we need storage unit space in the back; have to wait until portable has been placed on the ground. A fire hydrant needs to be installed at a certain location before the portables can be installed.
  + Thanks for Staff Luncheon
  + We are doing tours

Treasurer’s Report

* + Not much change since November
  + Online Boutique, don’t have the numbers yet from vendors
  + Income down by $140,000, however we still have APEX and Read-a-thon fundraisers
  + Both of Hydration stations are in now

Vote on Budget for Assemblies

* + Used to do assemblies a lot before COVID, other schools are doing them again.
  + Budget is $3,000
  + Lunar New Year’s dancers on Jan 23 at 1:15, parents welcome (from school budget)
  + Motion by Sara Niazi
  + Second by Tiffany Olson
  + Unanimous approval by membership
  + Question – Is campus safety from the district or from our budget.
  + Answer: Mostly from district. For example, we found that we could not pay for Walkie talkies, district has to pay for them. We can help pay for campus aides.

Vote on Science Fair Committee with $2,000 budget

* + May 1 is a potential date for Science Fair
  + Willow Elementary did one for all grades, it was done thru their PFA, kids got a packet, you man your table, can have prizes for grades
  + Jim shared via Zoom:
  + Each participant has a board with the science experiment
  + Or we can bring in a 3rd party to present (this could engage younger audiences)
  + Science fair can work with all ages, Jim got info off of the internet, Committee will work with Ms. Kirkhope
  + We will have a parent info night soon, once approved
  + We need to select categories and process for judging; probably grade based… maybe TK-1, 2-3, 4-5
  + Anticipate that it will be 5-6pm on May 1
  + Maybe we can keep it open during the day
  + Science Fair would be before Open House (Open House will be set up for Art Fair)
  + Suggestions on grouping for prizes, maybe prize for each grade level
  + Suggestion on projects – have parents sign off on,
  + Parent consent form and rules will be in the packet
  + Motion by Sanan Bardekjian
  + Second by Jody Green
  + Approval: Unanimous approval by membership

Open RMPFA Exec Board Positions for 2024-25 School Year

* + Open positions will be VP, Parliamentarian, A/R Treasurer
  + Any questions?
  + Can email Parliamentarian or President
  + Will send something out about the positions
  + Brief overview of each officer position
    - VP was more work in the past because of running enrichment. Now VP coordinates the enrichment with Boys and Girls club, attends EBoard meetings – which are fun. It is a good way to connect with teachers. Sara also does yearbook and hospitality. Can be officer to make the place better for your kid.
    - Parliamentarian – echo about opportunity to be connected at school, make sure meetings run with Roberts rules and running elections. It is not time intensive. Jody also does Read-A-Thon fundraiser. You need to be in an officer position before becoming President.
    - A/R Treasurer: handle incoming money (including Yes Fund), we have a bookkeeper, the position is detailed focused, you have to be comfortable with budgets, spreadsheets, reconciling,
  + Questions?
  + The vote will be in April. Exploring options. Want to tie the vote to a kid while remaining anonymity.
  + PFA is talking about hosting a Parent room night, opportunity to shadow, exploratory, need to make sure that people can step into the role and not be overwhelmed.
  + Emily would like to step out of her role, if we can find someone to take over the Co-President role; President is a lot of work and it is nice to do it with someone.
  + Spread the word about this, reach out to other parents who might be interested in Board or Committee leadership
  + If more than one person is running for a position, we would want to steer away from open campaigning
  + Board is volunteer based, so we haven’t always had competition
  + We don’t want it to be nasty
  + There can be an option for candidates to tell about themselves, maybe a debate within PFA meeting, if the positions are competitive

Carpool line and Parking Lot Safety

* + Colt patrol for after school?
  + We now have vests – you get one from Michelle
  + Exner:
    - Love community outside after school,
    - It is really important that parents don’t come 1 hour before their kid is dismissed
    - School rules still apply
    - Kids are enjoying their freedom but the school needs to be sure that kids are safe.
    - If parents want to volunteer for afternoon colt patrol, they can help by telling a parent that is there for 4/5 that they have to do a loop so we can get to the 1/2/3 pickups
    - It is hard to ensure safety when kids are running
  + Question: what about sharing car of shame – embarrassing
  + Answer: Exner does not want to do car of shame
  + With Colt patrol, hear the message from a calm friendly person
  + We do need a chair for Colt Patrol
  + Back loop – School put 2 lines at pickup
  + Exner has met with Hidden Hills to discuss options for Front loop but it is difficult to find viable options
  + Question: Can we add one more grade to back pickup?
  + Comment: 3rd grade pickup is fast in back
  + Question: Sibling club pickup in back instead of front?
  + When Grade 4/5 parents come at the time of 1/2/3 dismissal at front it is a problem.
  + Maybe add grade 4 to back pick up?

Events and Committee Happenings

* + There will be a Sign Up Genius for furniture build – next week
  + Online Shopping Week – Thank You to Rachel!
  + If anyone is interested in taking on Holiday Boutique to Chair it, then we can consider bringing it back
  + Holiday Performances – Great Job! Thank you to Ms. Bodenseik!
  + Staff Holiday Luncheon – Thank You To Sara Niazi!
  + Kindness Week - January 22-26, 2024
    - Lunar New Year UCLA dancers
    - Try to do something at Lunch – Exner will meet with Counselor, Have done clothespin with nice words, bookmarks, dance at lunch
  + Read A Thon – February 5 - 9, 2024
    - Jody is chairing
    - Friday Feb 1 – info will go out,
    - This is fundraiser for PFA, made $20,000 last year
    - No theme announced yet
    - Parents come by during lunch week for Read-A-Thon events
  + Family Dance – February 9, 2024
    - DJ Jason will be there
    - Ariella is chairing – on Zoom
    - No theme announced yet – same as Read A Thon
    - Ariella has lots of ideas, she needs committee members
    - Will get Flyer made
    - Ariella has done family dance at Lupin 2 years ago and is really excited
  + APEX – March 4-15, 2024
    - Really nice fundraiser – made 30-40K
    - Kids love it
  + Yearbook
    - 5th grade – cover due (hard deadline), dedications needed
    - Site for pictures will be up soon
    - Parents please upload pictures when site is up
  + Question: Update on Track?
    - Answer: Hope that it is approved by February; 3 weeks without field so looking at week before spring break, spring break and week after the break.
  + Question on turf, what company?
    - Answer: It is part of bond project; lvusd.org has a bond website; go to Round Meadow; it may list the company
  + Solar: Getting solar panels in the back, most will go over where teachers park, some will be in grass area – School tried to get it off of the grass area. It is a 2 year project
* Closing – Next Meeting February 13, 2024 at 6:00pm
  + Comments:
  + Board event on the same day.
  + Question: Could the next PFA meeting be combined with Science fair parent info night?
  + Or maybe time of meeting could change to 6:30 because of the Board event?

*Adjourned by Emily and Jen at 9:20am*