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Meeting Minutes

Date April 9, 2024 | *Meeting called to order by Jen at 6:09*

In Attendance –

Jennifer Vandenburg, Emily Austin, Kelly Vice, Sara Exner, Angie Glucksman, Christal and Jim Kass, Ashley, Beth Mellick, Zoom attendees (Ali Lapidus and others)

Welcome

Thanks to everyone for being here

Approval of Minutes

* Motion to approve by Christal
* Second by Ashley
* None opposed
* Approved by PFA General Membership

Principal’s Report

* April – lot of events
* VAPA field trip – can answer questions
* Bookfair
* Outdoor ed next week for 5th graders
* MACR space should be open in a few weeks – looks amazing
* Lots of people helped to get it up
* Want it open at Open House
* Will have a consistent schedule next year

Treasurer’s Report

* *By Christal*
* Yes fund, closing in, people paid their bills, going to get around 200K
* Loss of 40K is offset by the sponsorships, APEX, …
* Have more fundraisers this year still, Spring Auction is a big one
* Hope we get to our target
* Read-a-thon checks came in on plan
* Have not paid APEX yet, 50 last year and 35 this year. Had 2 fundraisers back to back this year

Open RMPFA Exec Board Positions for 2024-25 School Year

* Election for next year board, nominations open
* VP, Parliamentarian, Treasurer A/R, Room Parent Liason. Ali will be stepping into co president.
* Chair can pick Co-chair and Eboard can vote on it.
* Open for nominations for other open positions
* Reach out, we can talk to them about the position
* President is a lot of work, others have duties but others are not an every day task
* Board is really friendly, good to work with
* April 15 nominations close and vote at end of April
* What if no one nominates? 3 people are on the verge of stepping in
* Criteria: can staff be on board – yes if child goes to the school

Budget Proposal for 2024/2025 School Year

* Met with Eboard
* Proposed Yes Fund of 270K
* Taking field trip out of Yes Fund blue level, every family will pay separately, it used to always be that way
* Used to get a notice if you didn’t contribute for field trips
* It is a big expense, everyone goes on fieldtrips and we want everyone to go
* New ideas for Yes Fund kickoff
* Raffle if contribute to yes by certain date, still have yes fund swag
* 80-85% did the form, not everyone paid
* 50% did at blue level minimum
* 40% did less
* Employee match – only $15K
* Maybe we can link to site that shows if company sponsors
* Yes Fund reflects money on staffing and we are seeing increase in staffing costs. VAPA is decreasing and we want to be forward thinking to keep RM special, to bring in additional staff, to not have to cut staffing
* Will we have to increase funding – depends on state budget, raises, …
* We have been able continue to fund our individuals, due to YES fund
* Have healthy reserves and can work on beautification projects
* Solar and turf are Measure S. Our campus is not designed for shade from Measure S
* Will get new floor, new stage, new curtain from district
* Looking to add RM logo on handball courts
* Answer to question: YMCA will be painted
* Holiday boutique may be re-imagined
* We can think about whether we need to do all of the events we have been doing, just because we have been?
* Culture Fair is part of Colt Kindness (existing committee)
* Great job on Culture Fair!
* Avoid doing 2 fundraisers back to back
* Colt patrol – new ideas for incentives, Kelly to chair next year
* Instead of Kinder round up and registration, one big welcome back event. Yes fund, Swag, without the pressure of registration
* Can rent games but no inflatable and no rides
* STEM was in budget for 2K originally and it could be increased next year if needed
* No specific plans to bring back the recorder
* Line item to continue funding library, MACR space and Garden
* Noticing the proposed budget and vote will happen next meeting

Events and Committee Happenings

* 1. APEX, March 4-15, 2024 - Thank You!
  2. Around the World Culture Fair, March 22, 2024 – Thank You!
  3. Spring Auction, April 9-12, 2024
     1. live until Friday at 9pm, many great things donated, new website is user friendly, low costs for an auction
  4. Book Fair, April 12-18, 2024
     1. Special Friday for 5th grader, they are visiting Friday
     2. Donut day on Tuesday
     3. Grand event on 17th
     4. Good turnout for last grand event
     5. Will work on streamlining
     6. Hiccup last time – where to have lunch
     7. 75-100 grandparents, didn’t know where to go
     8. Maybe put brown tables outside, open up field for parking
  5. Staff Appreciation Week, April 29-May 3, 2024
     1. More info to come
  6. Game Night, May 10, 2024
     1. Luau theme, bingo, staff table?
  7. Last week to purchase yearbook – this week
  8. Open House Art Fair, May 16, 2024
     1. Help frame artwork
  9. STEM Showcase, May 21, 2024
     1. Sent flyers home before the break
     2. 28 signups showing interest
     3. One 5th grade class didn’t get it until today
     4. Signup is to show interest
     5. Will need another signup to submit project in order to get it judged
     6. Ask middle school/ high school science teachers for guest judges
     7. May 21 5-6:30
     8. Exner can send email to Calabasas HS
     9. Enrichment Robotics may help, have to look into it
     10. Will be sharing links and it can go on webpage
     11. Want to get student to promote it, will work with student council
  10. Dodger Day, June 2, 2024
      1. 1pm, $50 per ticket
      2. It will be fun
      3. 170 tickets
      4. Open it on 15th after the bookfair
      5. Can order more for next year
      6. Limit of 6 per family
      7. They will acknowledge the School at the game
  11. 5th grade – beach day, can’t go in water due to board policy
      1. Planning lots of activities, sand castle, relay race, frisbee, they will have great time
      2. Tuesday culmination
      3. Wednesday field party and then party in Hidden Hills
      4. Amazing fundraising – 36K when goal was 30K
  12. VAPA
      1. Good opportunity
      2. Hard to get enough busses because of competing events
      3. Will be livestream
      4. Will do school performance for parents by grade level on different days as an assembly for parents, discussing dates, try to see if Ms Bodenseick can be present. Does not have to be with Friday assembly.

Meeting adjourned at 7:17pm by Jen and Emily

Closing – Next Meeting May 14, 2024 at 8:15am